



Library Club Volunteer Job Role

Location

Countywide – in most libraries throughout Gloucestershire

Purpose



-  To support the library staff in providing a social activity for elderly customers who would otherwise struggle to access the library services
-  To enhance the club members' ability to access information, to use People's Network PCs and to choose reading/listening materials

Time





Sessions vary at each library – please ask locally for details

This is an ongoing activity

Duties

-  To engage with the library club members, develop an understanding of their individual reading tastes and assist with finding books and other materials
-  To assist staff with the general running of the club

Skills & Experience

-  An interest and enthusiasm for books and reading
-  Able to relate to older people, to listen effectively and to present a warm and friendly manner
-  Familiarity with library resources or willingness to learn
-  Able to assist people with limited mobility

Training

Gloucestershire Libraries & Information will be responsible for welcoming the volunteer into the library, providing an induction and orientation around the library, including health and safety training

Supervision

A member of library staff is the main contact person for the volunteer. To be identified in each individual library

Review date

All volunteer placements are subject to a review which usually takes place after 3 to 4 sessions, depending on the frequency. This is to ensure the volunteer and activities are properly matched

Accessibility

Libraries & Information strives to make volunteering accessible to all but some of the library buildings do not have full access and few have toilets for people with a disability. Parking facilities are variable. Additional information on individual libraries available

Additional information

If you require any additional information please speak to a member of library staff or access our volunteer webpage <https://gloslibraries.uk/volunteer-library>